



# HIMANSHU GHAYWAT

## WORK EXPERIENCE

September 2016 - September 2019

**(Operational Controls Analyst) OCWEN FINANCIAL SOLUTIONS PVT LTD** | Mumbai, Maharashtra

Handling responsibilities as Operational Controls Analyst in US Mortgage.

- Work with various Business Unit representatives and process owners to review and test internal processes in US Mortgage.
- Preparation and updating test scripts as per the Investor and State guidelines and presenting the same to the Business Unit and Senior management for approval.
- Identifying the gaps and inconsistency within the process followed by the Business Unit.
- Maintain Audit Status Tracker and Daily Status Tracker on daily basis.
- Performed duties in accordance with all applicable standards, policies and regulatory guidelines to promote safe working environment.

January 2015 - September 2016

**(Quality Assurance Analyst) Ocwen Financial Solutions PVT LTD** | Mumbai, Maharashtra

- Reviewed, analyzed and made final determination on loan when elevated from the vendors.
- Reviewed audit files for Quality/Funding issues and Watch List customers, to determine compliance and acceptance of loan.
- Monitored, measured and provided feedback on staff performance.
- Timely and accurate review of loan files both pre and post fund for company guideline violations as well as agency violations and write reviews to be forwarded to management.
- Created QC tracking system for all loan files to record all default reviews, produced reports for management, vendors and staff.
- Requested and reviewed all updated documentation from Investors, Insurers, and Agencies to ensure compliance.
- Completed analysis of potential loss/litigation and provided formal recommendations to management to reduce foreclosure expenses and mitigate losses.
- Monitored process checks for proper completion and correct frequency.

January 2011 - September 2014

**(Process Associate) TATA CONSULTANCY SERVICES LTD** | Mumbai, Maharashtra

- Conducting Quality Audit for Netherland and Belgium Import process.
- Ensuring that the timely feedback is given to the user.
- Validating the shipments for Netherland, Luxemburg and Belgium, France Imports.
- Communicating with clients regarding updates and work feedback.
- Coordinating with the Netherland and Belgium client to clear the shipments.

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## PROFESSIONAL SUMMARY

Dynamic Quality Assurance Analyst successfully executes testing methodologies to identify gaps and make recommendations for process improvements. Leverages excellent analytical and programming skills to document and troubleshoot errors. Advanced knowledge of test case management and defect tracking tools to support test processes.

## CORE QUALIFICATIONS

- Data analysis
- Internal Control
- Financial Management
- Operational Management
- Controls Compliance
- Quality Audit

- Maintaining weekly MIS Report.
- Maintaining SLA and Quality 100%.
- Collaborated with team to define business requirements for organizational processes, achieve productivity standards and adhere to accuracy standards.
- Performed quality assurance checks on transactions and account actions to assess compliance with state and federal regulations.
- Tracked and analyzed reports to determine needed improvements.

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## EDUCATION

2010

**Bachelor of Commerce** | Commerce  
V.G Vaze Kelkar College, Mumbai

**Certified Management Accounting** | Management Accounting  
Edupristine, Mumbai  
Pursuing CMA US (Certified Management Accounting) from Edupristine which is a training institute located at Andheri.