

## Sinhgad Technical Education Society's

# **Sinhgad Management Institutes**

Central Placement Cell,

4th Floor, Sinhgad Institute of Management Building, Sr. No 44/1. Vadgaon Bk, Off Sinhgad Road, Pune - 411041 Contact No: 020 24100000. Ext. 854/855

E-mail: directorcpc.placement@sinhgad.edu



#### Name of the Student:

Pooja Dattatray Mane

## **Career Objective:**

Work as a Financial professional in a progressive organization. Having strong ability to prioritize tasks and manage time effectively when given clearly defined objectives and goals to meet and the ability to ensure confidentiality and apply discreation when handing sensitive information which will be useful in effective study of the company's operation, as well as provide quality service to it.

**Personal Details:** 

Gender: Female Marital Status: Unmarried

Date of Birth: 25/09/1998 Language proficiency: English, Hindi, Marathi

Current Address: Flat no. 50, Rudra heights, Narhe, PUNE (Maharashtra).

Permanent Address: At post Ghodegaon ,Tel-newasa, dist- Ahmednagar.

Email ID: manepooja2509@gmail.com

Contact No: 7972036553

**MBA Specialization:** 

**Major-FINANCE** 

**Minor-BUSINESS ANALYTICS** 

Education Qualification:				
Course	Institute/College/School, Location	University/Board	Percentage	Year of Passing
MBA(FINANCE)	Sinhgad institute of management	Pune University	75.15	2021
BSC(STATISTICS)	N.A.C.S. College,Ahmednagar	Pune University	70.00	2019
HSC	Shri Ghodeshwari junior college	Pune University	79.69	2016
SSC	G.M.V.M. Ghodegaon	Pune University	82.20	2014

Summer Internship:

Name of Desk Research Project: "Analysis of Demat account and online trading



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### Skills:

- Financial Accounting
- Financial Modeling
- Statistical Analysis
- Advance Excel
- Tally ERP.9
- M.S. Office(Excel,word, powerpoint)
- BMC (Bloomberg market concept) Certification
- Proficient in Verbal Communication & Writing skill

## **Graduation Project (If applicable)**

Name of College: N.A.C.S. College

Project Title: Impact of Cashless System on Economic growth and regular Lifestyle of farmers.

### **Academic Achievements:**

- 3<sup>rd</sup> rank in Inter-collegiate level project competition in the last year of graduation 2019
- HSC college topper

#### **Extra-Curricular Activities:**

- Certification of **TCS ion** career enhancement program
- Completed First Naukri assessment
- Completed training in soft skills and financial markets with RBL Bank
- Participate as Volunteer
- Google Analytics Certification
- Anchoring in College Cultural events
- Certificate of Skill based program on machine learning using python

### **About Me:**

- An ability to solve problems quickly and efficiently
- Effective time management
- Adoptive to change
- Like to sketching

### **Declaration:**

I hereby declare that the information provided above is true to the best of my knowledge and belief.

**NAME**: POOJA DATTATRAY MANE

**PLACE: PUNE**