



TANUJ MATHUR, PMP

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Result-oriented and enterprising professional with 13 plus years of experience in executing & ramping up projects within time, budget & quality parameters; targeting senior level assignments in **Project Management, Operations and Business Analysis & Planning** with an organization of high repute.

Profile Summary

- **Led project / program lifecycle** including requirement elicitation, planning, scheduling, tracking, assessment / design, testing, and implementation support across Oil&Gas domain in Unistal Systems Pvt Ltd and Retail / SCM Domain in Tech Mahindra
- Experience in evaluating information gathered from multiple sources, decomposing higher information into details, investigating key business requirements, conducting gap, feasibility & risk analysis and **providing clear & concise analysis (as-is & to-be) / recommendations**
- Managed **WRP (Warehouse Replenishment Planning) Project at Australia, Melbourne** from Mar'10-Apr'11 as Functional Consultant and provided automated ordering solution & visibility of future order plans and improved levels of operational / KPI reporting to support Replenishment Team's transitioning core activities from transactional / tactical to planning / strategic focus
- Successfully implemented SAAS based Construction Management Solution for IGL(Indraprastha Gas Limited), one of the leader companies in Oil & Gas sector and also for JWIL(Jindal Water Infra Limited), one of the leader companies in Water sector.

Core Competencies

Project Management
Strategy Management
Stakeholder Engagement

Business Analysis
Software Development
Process Reengineering

Quality Management
Requirement Gathering
Team Management

Organizational Experience

Key Result Areas:

- Steered the successful roll-out of programs with defining scope, setting timelines, analysing requirements, prioritising tasks, identifying dependencies and evaluating risks & issues as per preset budgets as the primary contact
- Identified client business process operations / objectives, analysed workflow & project requirement to design solutions (as-is and to-be analysis), and delivered project as per scheduled milestones
- Participated in business analysis sessions to understand client process, conducted trend analysis to understand user needs and translated them into technical solutions that save time, eliminate redundancies and improve quality
- Monitored business requirements documents, functional specifications and technology solutions
- **Applied keen customer centric approach** by addressing client priorities & resolving escalations within programs and implementing effective solution for the same, thereby attaining high business & compliance score

Projects Undertaken

Title: Implementation of SmartGasNet Solution, a GIS based Construction Management Software for Oil & Gas Industry

Designation: Project Manager

Duration: May 2019 – OCT 2020

Company: Unistal Systems Pvt Ltd

Description: The purpose of Software as a Service (SAAS) based SmartGasNet solution is:

- To provide a digital platform for complete project activity starting from the procurement to maintenance of complete life cycle of the assets.
- To provide a system to track physical location and physical condition of pipeline asset from manufacturing/Yard to as Laid.
- Managing planned and Unplanned outages

Title: Implementation of SmartUtilitiesNet Solution, a GIS based Construction Management Solution for Water Industry

Designation: Project Manager

Duration: JUL 2019 – OCT 2020

Company: Unistal Systems Pvt Ltd

Description: The purpose of Software as a Service (SAAS) based SmartUtilitiesNet solution is:

- To provide a digital platform for complete project activity starting from the procurement to maintenance of complete life cycle of the assets and pipeline
- To monitor the live construction progress effectively while comparing the Planned Vs Actual construction status

- Generate material reconciliation report at any point of time which helped client to reduce losses and helps in doing inventory monitoring better.

Title: Implementation of Customer Management System for JWIL

Designation: Project Manager

Duration: May 2019 – OCT 2020

Company: Unistal Systems Pvt Ltd

Description: The purpose of the customer management system is to manage the customer right from Acquisition till managing customer complaints and billing.

- Lead and represent the project end to end
- Generate water bills for both Metered and Unmetered connections
- Lead quality, timeliness and cost of the work and business value delivery.
- Ensure successful handover and transition of solution to Operations

Title: Warehouse Replenishment Planning (WRP)

Client: Coles Group, Melbourne, Australia

Designation: Software analyst

Duration: AUG 2010 – APR 2014

Company: Tech Mahindra

Description: The project involved Warehouse Replenishment Planning (WRP) Application, a core module in the AIP suite. This project entailed merchandising as well as enhanced inefficiencies in their warehouse supply chain applications. It involved implementation of Oracle Retail (OR) Advanced Inventory Planning (AIP) Application. Automated ordering process, instead of software already knows requirements of individual stores and placed orders for them. This helped in minimizing manual efforts and hence led to more profitability for Coles.

Title: Development and Production Support for VAX\VMS System Running Various Applications for the Retail Business of Coles RIS (Re-Order Inventory System)

Client: Coles Group, Melbourne, Australia

Duration: NOV 2007 – JUL 2010

Designation: Software Engineer/ Sr Software Engineer

Company: Tech Mahindra

Description: The project involved in-house support application which dealt primarily with transactions taking place among DC (Warehouse), store and supplier. It entailed electronic flow of orders from stores to DC, issues/dispatches from DC to store which completed store order system and flow of orders from DC to supplier, acknowledgment and receipt of the same and purchase order system. This application also dealt with the inter store & inter DC transfers and managed B2B (Business to Business) data interchange.

Entrepreneur Experience

Royal Healthcare Solutions (own Start-up), Jaipur

Duration: MAY 2014 – APR 2019

Key Result Areas:

- Delivering post hospital care by providing hospital equipment on a rental basis to patients at their home for their fast recovery at low cost comparative to hospitals
- Developing & executing business plans including client acquisition, marketing, and sales plans
- Identifying new business areas, collaborating with doctors & hospitals, and pinpointing process improvement areas
- Creating and designing business website from the scratch
- Building, negotiating and evaluating performance of vendor as per quality, timely delivery and credit terms; developing an alternate vendor base to achieve cost reduction and increase revenue
- Strengthening tie-ups with other service providers for ensuring optimum utilization of resources

Qualification and Certification

- Project Management Professional (PMP) certified in 2020
- Executive Post Graduate Diploma in International Business from Indian Institute of Foreign Trade, New Delhi in 2014
- B.E. (Electronics & Communication) from Global Institute of Technology, Jaipur, Rajasthan University in 2007

Personal Details

Date of Birth: 30th July 1984

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