

Monika D

Enthusiastic Sales professional with proven experience in Investigation and Sales department. Customer success and Investigating fraudness is my expert field. I am known as an Exceptional Communicator and instant decision maker. Quality output and minimizing Fraud - Risk follow up was a part of my Job.

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📷 [instagram.com/anchor_emcee_monz](https://www.instagram.com/anchor_emcee_monz)

WORK EXPERIENCE

Sales and Investigation Executive

Toss head Events India Pvt Ltd

09/2019 - 11/2020

Bangalore, India

Tasks

- Lead follow-up and post sales production incharge.
- Strong Communication and follow-up via phone / email with Customers and event partners.
- Account management and producing Quotations
- Investing suspicious activities that could pose risk to organisation
- Ensures high quality output with deep market research and quick decision making skill.
- Use of wide range of internet and in-house tools , taken actions to minimize risks.
- Taken appropriate actions to identify and help minimize financial, legal and brand risk.
- Achieved targets on weekly basis and managed a team of production members

EDUCATION

Master of Business Administration in Finance and HR

GT Institution of Management and Research

10/2018 - 10/2020

Bangalore, India

Projects

- Study on implementation of Successful Business Strategies.
- Study on implementation of eco friendly Human Resource practices.

Seshadripuram Degree Main College

Bangalore

06/2015 - 05/2018

Bangalore, India

Courses

- Bachelor of Computer application

SKILLS

Exceptional communicator

Customer success oriented

Team player

MS excel advanced

Time management

Problem solver

Technically component

Analytical and organizational approach

Process ownership

MS office proficiency

ACHIEVEMENTS

President - Rotary International Club
(06/2012 - 06/2013)

Served as Rotarian in Schooling, Participated in National Level Conferences, Handled a Team and worked for a Social cause.

Throwball Championship

Represented College in State Level Throw ball Championship

LANGUAGES

English

Full Professional Proficiency

Kannada

Native or Bilingual Proficiency

INTERESTS

Professional Anchor/Emcee by Passion, have hosted more than 500+ Stage shows.

Hosted Award ceremonies, Team building activities, Annual get together's for Corporate client's like Amazonpay, Capgemini, NXT Drivol etc.

Former Television Presenter at Janata kannada channel / My Movie bazar youtube platform.

Media production and Marketing executive for Various channels.