

# RESUME

**BYNA SRINIVASULU**

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## **Career Objective:**

A capable HR who has extensive experience of working in a department that is dedicated to supporting company employees. Maxine has a real passion to learn and develop and the confidence to take on more responsibilities. Excellent relationship developing. Highly motivated and strong organizational leadership.

## **Key Skills:**

- **Good communication skills**
- **MIS reports** Preparation
- Good knowledge **Ms. Office (Excel, pivot table, VLOOKUP, HLOOKUP, PowerPoint, word) and Data entry**
- **Manpower planning and sourcing, screening, scheduling, selecting, On boarding**
- Knowledge of various **HR functions**
- Employee **grievance** and **query management**
- New employee induction
- Support the team and Employees
- Maintain **Good Relations with Employees and clients**
- Involved all **Training and Development Activities**

## **Educational Qualifications:**

- MBA(HR) from Vikrama Simhapuri university Nellore passed in 2018 with 65%.
- B.SC Computer science, from Vikrama Simhapuri university, Nellore passed in 2016 with 58%.
- Intermediate from State Board passed in 2013 with 75%.
- SSC from State Board passed in 2011 with 60%.

## **Academic Project:**

A Study on **JOB SATISFACTION** at **VIJAYA DIARY PVT.LTD**, Nellore. From Jun 2017 to July 2017.

**Description/Definitions:** Job satisfaction is a general attitude of employees towards their job. This indicates whether the employees are satisfied or not from his job. Job satisfaction creates the feelings towards job. There are two types job satisfaction

1. Affective job satisfaction
2. Cognitive job satisfaction

Affective job satisfaction is a person's emotional feeling about the job as a whole.

Cognitive job satisfaction is how satisfied employees feel concerning some aspect of their job

Employee satisfaction is supremely important in an organization because it is what productivity depends on. Employee satisfaction is essential to the success of any business.

**Results:**

- Regarding with salary, 34% of employees are not satisfied and 66% of employees are satisfied.
- It was found that 13% of employees are highly satisfied on level of job, 58% are satisfied, 27% are dissatisfied, and Remaining 2 % are highly dissatisfied.
- 7% of emps are highly satisfied on welfare activities,59% are satisfied,33% are dissatisfied and remaining 1% of employees are highly dissatisfied.

**Objectives of the study:**

- To measure the job satisfaction level at VIJAYA milk dairy limited, Nellore.
- To study the employee's perception towards the organization.
- To study the attitude of the employees towards their work
- To identify the factors that motivates the employees
- To give suggestion for the growth and perspective of the company

**Technical Skills:**

Operating system : **windows XP/7/8/10, Mac**

Packages :**Ms. Office(excel,word,ppt,outlook)**

About me: My interests include **Music and Traveling, Social service.**

**Personal Details:**

Name : BYNA SRINIVASULU

Gender : Male

Date of birth : 31/08/1996

Marital status : single

Father Name : Mr. Prasad

Languages known : English and Telugu

Permanent Address : East street, Patur(post&vlg),

Kovur(Mandal),

Nellore (District), AP-524137

DECLARATION: I hereby declare that all the details furnished above are true to the best of my knowledge and belief

Date:

Place:

(B.Srinivasulu)