# **PUNEET RAINA**

GENERATED \$1,76,000 WORTH REVENUE FOR ICONMA

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2021	MBA/MMS	Finance	N.L. Dalmia Institute of Management Studies and Research	8.01/10
2017	B. Tech	Mechanical Engineering	Haryana Engineering College	65.05%
2013	XII (C.B.S.E)	Science	M.H.A.C. Nagbani, Jammu	60.00%
2011	X (C.B.S.E)	N/A	M.H.A.C. Nagbani, Jammu	8.0/10

## PROFESSIONAL EXPERIENCE

11 Months

Associate Recruiter		Iconma LLC, Noida	Sept. 2018-Aug. 2019(11)
Domain	U.S. Staffing, Recruitment		
Roles & Responsibilities	• Prepared Data	for recruitment sourcing, screening, scheduling, interview bases and coordinated with technical and finance tea Generated \$1,76,000 worth Revenue for ICONMA	am & arranged for interviews.

## **TRAININGS & INTERNSHIPS**

IIFL Securities Ltd. Internship 2020

- Evaluated and compared the Relative Quality of various Capital Market Indices and Securities in the Equity Market.
- Prepared Plan of Action for investment, using Equity Fundamental Analysis as well as Equity Technical Analysis

#### ACHIEVEMENTS & ACTIVITIES

	• Qualified and Secured position in Top 50 Candidates for the Indian Air-Force SSB	2019
Extra-curricular	• 1st Runners Up, Shot-Put, Organized by Haryana Engineering College Sports Meet	2017
Extra-culticular	• Member, Azzaro, Annual Festival organized at Haryana Engineering College	2015
	• Participant, Football, organized at Inter-School District Level in Jammu District	2013

# **PROJECTS**

	• Equity Sectorial Analysis of Automobile Sector Inc. Fundamental & Technical Analysis.	2020
Academic	• Created Efficient Portfolio for HNI client with Wealth Creation & Hedging Strategy.	2020
	• Performed Valuation and Forecasting of Hero MotoCorp Financial Statements.	2020

# PROFESSIONAL QUALIFICATIONS & CERTIFICATIONS

Year	Certification	Institute	
2021	Tableau Analyst (Digital Badge)	Tableau	
2021	Python for Finance	365Careers, Udemy	
2020	Bloomberg Market Concepts	Bloomberg LP	
2020	Complete Financial Analyst Course	365Careers, Udemy	

# POSITIONS OF RESPONSIBILITY

# **NLDIMSR**

Head, Procurement and Budgeting

2020

- Directed and Orchestrated **Budget** for the Event after proper **planning** and **forecasts** in Collaboration with team coordinators.
- Spearheaded the **Procurement** of the man-power and material requirement for the Event under tight time constraints.

**HEC** 

#### Head, Creatives & Planning (University Youth Fest)

- Headed and Oversaw **Budget** for the Event after proper **planning** and **forecasts** in consultation with college accounts section.
- Spearheaded the **Procurement** of the man-power and material requirement for the Event in short span of time.

## **OTHER INFORMATION**

- Rich Experience using MS Office Suite (Excel, Word, PowerPoint)
- Working Knowledge of SQL, Visual Basic for Application (VBA) & Mark-up Languages (HTML, JSON, YAML)
- Operated **Data Visualization and Data Analysis** Tools
- Effectively utilized concepts like DCF, FCFE, FCFF, Ratio Analysis & Relative Valuation in academic projects.