

SOURAV DAS

Mobile no. : +919582683161

E-Mail Id. : sameerkashyap.das83@gmail.com**CAREER OBJECTIVE**

To dedicate complete service to the organisation, to work with commitment and play a vital role in its development in a challenging and outstanding way where my calibre is recognised of its true worth.

PROFESSIONAL EXPERIENCE

Name of Organization	Designation	Roles and Responsibilities	Tenure
<i>Axis Bank Ltd.</i>	<i>Assistant Manager</i>	Cash Handling (Teller), Branch Operations, Front Office, Sales etc.	4 months (Jun 2019 - Oct 2019)
<i>Royal Bank of Scotland</i>	<i>Senior CS&O Analyst</i>	Department of Bereavement Services (Backend Operations and Customer Service Operations), Fraud Investigation, Account Handling & Maintaining (Deceased Customers)	4 years (Dec 2014 - Oct 2018)
<i>Kingdom of Dreams</i>	<i>Marketing Executive</i>	Front office and In-House sales	2 months (Oct 2014 - Dec 2014)
<i>Brentwoods Educators To The World</i>	<i>Social Media Executive</i>	Digital Marketing	1 month (Feb 2014 - Mar 2014)

EDUCATIONAL QUALIFICATION

Courses	School/College/University – Year
MBA(MKT)	Punjab Technical University, Punjab (2012 – 2014)
PGDBM(MKT & HR)	New Delhi Institution Of Management, New Delhi (2012 – 2014)
B.Com(MGT)	Gauhati University (2011)
12 th	C.B.S.E (2008)
10 th	C.B.S.E (2006)

CERTIFICATIONS

- *NiSM Certified*: Regd. no. NISM-201900081386 (Aug 2019-Aug 2022)
- *Diploma in Tally*

COMPUTER PROFICIENCY

- Operating System : Windows XP, Windows Vista, Windows 7, Windows 8
- Applications : MS Office
- Languages : Basic Computer Language

STRENGTHS

- Ability to grasp new things effectively and efficiently
- Diligent and committed towards achieving goals
- Flexible & Optimistic

INTERESTS

- Cooking, Gardening, Physical Workouts, Writing Blogs & Seldom Reading Novels

PERSONAL DETAILS

Name : Sourav Das
Gender : Male
Father's Name : Mr. Dayal Chandra Das
Mather's Name : Mrs. Labi Das
Date of Birth : 30th January 1990
Marital Status : Unmarried
Nationality : Indian
Current Address : Alakananda Apartment, 3rd floor (3H)
Kumarpara Panchali, F.A. Road, Bharalumukh
Guwahati-781001, Assam

DECLARATION

I hereby declare that the details provided by me in this resume are correct and I have knowingly not omitted/ misrepresented any information.

Date :

Place : Guwahati

(Sourav Das)