



Bhagath Bairy

High-energy professional targeting challenging assignments in Finance & Accounts / Auditing with a growth-oriented organisation of repute;

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Profile Summary

- **CHARTERED ACCOUNTANT** from ICAI
- Possess comprehensive knowledge of subjects such as Finance & Accounts, Audits & Taxation
- Completed articleship from VASANTHA RAO AND ASSOCIATES., Hyderabad
- An effective planner with a flair for working hard & contributing towards achievement of organisational goals
- Endowed with a passion for winning as reflected through excellence in academic & extracurricular areas
- Skilled with strength to analyse and interpret unique problems, with a combination of training experience and logical thinking to find the right solutions

Core Competencies

Finance

Accounts

Audits

Taxation

Reporting

Documentation

Articleship

At VASANTHA RAO AND ASSOCIATES, Hyderabad

Period: March'15 to– March'18

Description: Articleship training was completed under the guidelines issued by 'The Institute of Chartered Accountants of India' during 2015-2018 (by 20/03/2018) under Mr. Venkateswar Rao, VASANTHA RAO AND ASSOCIATES., Chartered Accountants, Hyderabad.

Role:

- Statutory audit of private companies and manufacturing industries.
- Conducted internal audit of manufacturing, construction, and trading enterprises.
- Tax audit of Educational Societies, Manufacturing Companies and Trusts.
- Finalized books of accounts of manufacturing companies and other SMEs.
- Filed income tax returns online and prepared tax returns of individuals, firms and companies.
- Initiated statutory bank audits of various bank branches at Andhra Bank.
- Initiated concurrent audit of various banks at Central Bank of India(CBI), State Bank of India(SBI), Bank of India(BOI) and Vijaya Bank.
- Interacted with the Engagement Manager to plan for the audit strategy to accomplish the job perfectly.
- Verified controls operating in the respective business cycles; identified the issues and communicated the same to the Engagement Manager for discussion with management.
- Allocated work to team members, reviewed their findings, documented & recommended the further areas of coverage to ensure the quality of deliverables.
- Reported the weakness observed in the audit after obtaining management replies for such weakness.
- Reviewed controls established by the Management and suggested them for improvement of the same.
- Audited various policies & procedures laid down by the company and provided recommendations thereof.
- Ensured statutory compliance such as direct & indirect tax matters like PF, ESI, GST& Income Tax.

Accountant

At DASARI SPRINGS, BISLERI WATER CO-PACKERS, Hyderabad:

Period: December 19 to– March 20

Role:

- Recording of Purchase and Sale vouchers.
- GST filings such as GSTR-1, GSTR-3B and Annual Return
- Recording of Bank payments and receipts and BRS Preparation.
- Preparation of Quotation and PO for purchase of materials.



Accounts Executive

At KEELINE APPLIANCES PRIVATE LIMITED, Hyderabad:

Period: December 20 to Present

Role:

- Booking and supervision of sales and purchase invoices with proper documentation (sales orders/purchase order) and proper filing.
- Stay up to date on central and state laws such as GST, INCOME TAX.
- Taking orders from sales officers (SO) and preparation of sales orders and invoices and dispatch of material.
- Enforce payment terms with accounts.
- Petty cash handling, voucher making and filing.
- Finalisation of Books of Accounts.
- Preparation of MIS reports such as Product wise and Area wise sales report, Targets and Achievements of sales officers.
- Ageing analysis of debtors and creditors outstanding weekly.
- Raising of credit notes and debit notes.
- Preparation of price variance statement as per Bills and Bill of Material(BOM).
- Preparation of comparative statement of various vendors for purchase decisions.
- Communicate with debtors and creditors for payments.
- Entering banking transactions and reconcile the bank balances.
- Preparation of TA&DA Statement in compliance with company policy and send to management for approval for payment.

Education

- CA FINAL from ICAI, Hyderabad in 2020; secured 58%
- CA IPCC from ICAI, Hyderabad in 2015; secured 62%
- CA CPT from ICAI, Hyderabad in 2013; secured 57%
- 12th from Githam Junior College, Warangal, BIE in 2012; secured 93%
- 10th from Orugallu Vidyalayam, Warangal, BSE in 2010; secured 90%

IT Skills

- Operating Systems: Windows XP, Vista, Windows 7
- Accounting Packages: Tally.ERP9
- MS Office: Word, Excel & PowerPoint

Trainings

- 100-hour Information Training Program conducted by ICAI
- Orientation Programme conducted by ICAI
- Advanced ICTISS MCS Programme conducted by ICAI

Extracurricular Activities

- Participated in curricular activities at school level and College Level
- Participated in Sports events conducted at school and inter-school levels
- Bagged various prizes in school level sports and games

Achievements

- Secured third rank in SSC at school level
- Secured second rank in Intermediate at college level



Personal Details

Date of Birth: 1st July 1994

Languages Known: English, Telugu

Address: H No.1-81, Singarajupally, Damera, Warangal - 506006

Nationality: Indian

Marital Status: Single