



ADIL KHAN KAYAMKHANI

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Objective

Focused professional with 1+ year of experience and a proven knowledge of client relations, client relationship management, and customer loyalty.

Aiming to leverage my skills to successfully fill the sales and marketing role at your company.

Education

- **Zinc School** **2012**
Primary
7.5
- **Zinc School** **2014**
Secondary (Science Maths)
60%
- **Arya College Of Engineering And I.T.** **2018**
B.Tech
60%

Experience

- **Hero Kamal Autowheels PVT LTD, Bhilwara, Rajasthan** **Sep 2019 - Oct 2020**
Service Advisor
 - Provide a complete and accurate written cost estimate for labor and parts to each customer.
 - Establish an accurate "promised time" with customers by conferring with the team leader to ensure proper time management.
 - Comfortable with learning and explaining new technologies to customers when new innovations are implemented.
 - Inspect the vehicle and recommend additional services as needed.
- **Teleperformance, Jaipur** **Apr 2019 - Oct 2019**
Customer Care Executive
 - Serves as a basic point of contact for customers with complaints, queries, request, feedbacks etc .
 - Prepares daily reports on the daily activities of Customer Care team.
 - Ensures that all the request, queries and complaint of customer are responded in a timely and professional manner.
- **HZL** **May 2018 - Nov 2018**
Youth Football Coach
 - Travelled nearby to observe junior athletes and identify potential team recruits.
 - Increased player strength, ability and game skills through successful practices.
 - Boosted performance of Individual athletes by devising strategic personal training programs.

Skills

- Managerial Skills
- Objection Handling
- Failure Analysis
- Objection Handling

- Post Sale Relationship Management

- ~ Python Programming

- ~ Product Development

- ~ Linux basics

- ~ AutoCad

- ~ HTML CSS

Industrial Exposure

- UG Training

UG Training was a complete exposure of the HZL working process and my key responsibility was to get the proper analysis of the working of HEMMs (Heavy Earth Moving Machinery) to make better results in production with the active and rest time period of the loaders.

Declaration

- I hereby declare that the information furnished above is true to the best of my knowledge and I bear the responsibility for. the correctness of the above mentioned information.

Signature:



Adil Khan Kayamkhani